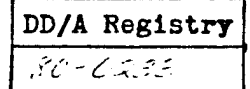
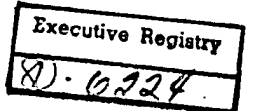


THE WHITE HOUSE

WASHINGTON

January 21, 1980



MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS
AND AGENCIES

SUBJECT: Energy Conservation in Federal Government
Programs and Operations

Executive Order 12185, which I signed on December 17, 1979, directs each of you to inventory your agency's financial assistance programs, identify those with significant potential for energy conservation, and make administrative changes which will encourage conservation of scarce petroleum and natural gas supplies by the recipients of Federal financial assistance.

The Office of Management and Budget and the Department of Energy will take leading roles in implementing the provisions of this Executive Order through the Interagency Coordinating Council, chaired by Jack Watson. To accomplish the necessary program reviews and revisions in a consistent and coherent fashion within the time limits set by the Executive Order, I have asked Jack to act as overall coordinator of the effort.

On a separate but related issue, I have asked OMB Director Jim McIntyre and Jack Watson to expedite the implementation of Executive Order 12003 concerning conservation in the operations of the Federal establishment. This order was issued on July 20, 1977, and the annual goals were set in a memorandum from me on April 10, 1979. Jim McIntyre and Jack Watson will work with the Department of Energy and the General Services Administration to develop the specific steps each of you must take to achieve energy savings in the day-to-day operations of your agency -- buildings, vehicle fleet, and other equipment.

Conservation is the cheapest and quickest way to attack our nation's energy shortage. I cannot ask our citizens and private businesses to conserve energy if the Federal government lags behind. Not only do we have substantial leverage over the energy-related actions and choices of others through our financial assistance programs, we also set an example for others in the conduct of our own operations. In both of these areas -- covered respectively by Executive Order 12185 (1979) and Executive Order 12003 (1977) -- we must move forward more vigorously.